# **Vision Service Plan**

## How to Create an Online Account For Eligible Employees & Retirees

#### Why create a VSP account?

Create an account for instant access to your personal benefit information. Check out your coverage, find an eye doctor, see past visits, manage your account, and more.

To create a vsp.com account, you must be the primary VSP subscriber that is eligible for benefits. If you are in open enrollment, recently changed employers, or signed up for a VSP Individual Plan, your account may not be accessible until you are eligible for benefits.

#### ⇒ Visit <u>vsp.com</u>

Select Create an Account



- Enter SSN
- Enter Primary Member Information
- Username and Password



#### ⇒ Press CREATE AN ACCOUNT

### CREATE AN ACCOUNT